



PSARC INCIDENT ALERT FORM

Date: _____ **Time:** _____ **Incident #:** _____

Council Dispatch Officer (CDO): _____

CDO Contact Number: _____ - _____ - _____

Lost Person Category: (Despondent, Alzheimer, Hiker etc.) _____

Subject Information: Age: _____ Sex: _____ Medical Concerns: _____

Date & Time Last Seen: _____ **Other Information:** _____

Location: State: _____ PA _____ NJ _____ NY _____ MD _____ Other

County: _____ **Directions:** _____

Weather: _____

Terrain: _____

Additional Contact: _____ **Title:** _____

Agency: _____ **Contact Number:** _____

SAR Resources to contact: SAR Manager _____ Council Dispatch Officer _____

Resources Requested:

_____ Overhead Team	_____ Dive Team	_____ ATV's
_____ Grid Team	_____ Support Personnel	_____ Equestrian Team
_____ Air scent Dogs	_____ Water/Ice Rescue Team	_____ ELT DF Team
_____ Tracking Dogs	_____ Rope Rescue Team	_____ Other



Instructions for Completing the Incident Alert Form

Fields

Date & Time	The date and time that the CDO answered the page
Incident #	This is the PSARC incident number for this search. The CDO provides this number.
PSARC CDO Name:	This is the name of the Council Dispatch Officer who answered the page and fills out the Incident Alert Form.
CDO Contact Number:	Contact phone number of the CDO
Lost Person Category:	Child, Elderly, Despondent, Alzheimer, Hunter, Hiker etc.
Subject Information:	This should include subject age, sex and length of time missing. This might include the <i>search data</i> that is currently available at base.
Date & Time Last Seen:	This is the date and time that the lost subject went missing.
Location:	The State in which the search operation is in.
County:	The County in which the search operation is in.
Directions:	The directions to the lost person incident staging area. You might also want to include GPS coordinates
Weather:	Current and expected weather conditions at the search area
Terrain:	The type of terrain that is to be searched
Additional Contact:	This may be the name of a PSARC resource already on scene.
SAR Resources Contact:	Check the appropriate line.
Title & Agency:	The position held by the additional contact and the agency they represent.
Contact Number:	The contact phone number of an additional contact person already on scene.
Resources Requested:	Simply place an X next to the resources that are currently needed.